

**Notice of Intent to Apply Deadline  
is March 3, 2008 by 4:30 p.m. EST**

The application must be completed using our online system, Indiana Grants Administration (INGA) at <http://www.culturegrants-in.org/>



This program is funded by the Indiana General Assembly and the National Endowment for the Arts. Inform your communities and elected officials about the importance of public arts support to your organization and its activities.

# **American Masterpieces**

**Grant Period  
July 1, 2008 –  
June 30, 2009**

**Deadline  
April 1, 2008**

150 W. Market Street., Suite 618  
Indianapolis, IN 46204  
[www.in.gov/arts](http://www.in.gov/arts)  
[grantsprograms@iac.in.gov](mailto:grantsprograms@iac.in.gov)  
317.232.1268  
317.233.3001 TTY

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## **HOW TO COMPLETE AND SUBMIT AN APPLICATION**

**Please read the entire guidelines, and instructions, before beginning with the application.** All organizations planning to apply for FY 2008 American Masterpiece funding must submit a Notice of Intent to Apply form. The IAC staff will consult with all applicants in this category to confirm the organization's eligibility to apply for this grant.

We are in the process of converting to Indiana Grants Administration (INGA) an electronic grant system and that is why you also have to submit a CD with your application.

General instructions for submitting your application

- Submit one hard copy of the application with an original ink-signature on the signature page of the application. This signature must be in ink and cannot be a photocopy signature. The hard copy and CD with the application on it must be in the Indiana Arts Commission office by 4:30 p.m. EST on February 23, 2007.
- Keep a copy of the completed application for your own files.

## **APPLICATION REVIEW PROCESS**

### **Staff review of submitted applications**

Applicants must provide complete information on all forms and authorized signatures where indicated, assurances that the application is legally binding to allow for a uniform review of the application.

Submit requested materials only. Please do not submit additional materials that have not been requested. Submitting extra materials can make your application ineligible.

After you have submitted your application to the IAC, staff will review your materials to ensure that all required information was submitted. If the staff finds any discrepancies, your application will be ineligible for review. The IAC will dispose of ineligible applications not claimed after 30 days.

The applications will be reviewed by the Program Evaluation Committee which assists the Commission in its evaluation of grant applications.

The Program Evaluations Committee will review the American Masterpiece applications in late February 2007. The Program Evaluation meeting is open to the public for observation and may be recorded. **Applicants will be invited and are encouraged to attend.** Applicants cannot lobby the Program Evaluation Committees on behalf of their applications before, during, or after the panel meeting.

### **Commission action**

Following the Program Evaluation Committee meetings, IAC staff will use a Commission-approved funding formula that takes into consideration the panel's ratings and available funds to determine specific funding recommendations.

The Indiana Arts Commission will review and ratify the FY2008 American Masterpiece funding recommendations at its March 2007 business meeting. Commission meetings are open to the public for observation and may be recorded.

### **Reconsideration policy and appeal process**

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1. the panel or review team used incorrect review criteria; and/or
2. there was influence by an IAC staff person or IAC volunteer panelist having a conflict of interest; and/or
3. required information submitted by the applicant was withheld from consideration.

Applicants must send a formal letter to the IAC Executive Director stating the reason for reconsideration, based on one or more of the three points above, and evidence of the grounds for the appeal. The letter must be received in the IAC office within 30 days of notification of the IAC grant award in question.

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## **WHAT HAPPENS AFTER A GRANT IS AWARDED?**

### **Notification of your grant award**

All applicants will be notified by e-mail of grant decisions after the Commission meets and approves the grants. Grantees will receive electronic copies of an award letter, a Grant Agreement, W9 form, Project Modification, Direct Deposit Form and other pertinent materials. These materials will need to be printed out, signed and returned to the Indiana Arts Commission within ten business days. You will also be required to send the Arts Commission a copy of your mailed thank you letters to your elected officials (Governor and State legislators) when you return your signed documents.

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### **Failure to Comply**

If the grantee fails to comply with the logo requirements or the letter to elected officials requirement, the IAC will not release the final 10% grant payment and this may jeopardize future grants from the Indiana Arts Commission.

## **Grant Agreement**

The Grant Agreement is your official contract with the Indiana Arts Commission. Read this document carefully as you will be responsible for meeting all the terms and conditions it contains. The Grant Agreement must be signed by the board chair, president, or executive director and returned to the IAC. Your signed Grant Agreement will be reviewed by three other state agencies: The Indiana Department of Administration, the Budget Agency, and the Office of the Attorney General. This is standard procedure and usually takes anywhere from one to two months to complete. When all state official signatures have been affixed to the document, a copy of the fully executed agreement will be sent to you. The original is kept on file at the Indiana Arts Commission. The IAC will not recognize any contractual obligation to an organization without a fully executed copy of the Grant Agreement on file.

## **Changes to Project**

The Project Modification form is to be used to notify the Indiana Arts Commission about any changes to your funded project. All organizations not receiving full funding are required to complete this form at the time of grant notification, and also whenever they are aware of any significant changes to the approved budget or scope of the project. This includes changes to the who, what, where, when, why or how. Project Modification form must be returned to the IAC and approved before the Grant Agreement is sent to the Department of Administration (see above). Grantees will be held accountable for delivering the type and level of service approved in this report, not the original application. The board chair, president, or executive director must sign this form.

## **First grant payment**

The first payment of your grant will be for 90 percent of the grant. The payment will be deposited into your account after the Grant Agreement has been approved by all three state agencies and the Indiana Arts Commission received a copy of the first letter to the elected official. In general, it takes two months from the time you submit your correctly completed Grant Agreement until 90 percent of your annual grant is deposited into your account. We will do everything we can to keep this amount of time as short as possible.

## **Project changes and modifications**

During the period of time covered by the Grant Agreement, you must give the IAC prior written notice of any changes that may affect the funded project, such as changes in budget, personnel, dates, scope of activities, etc. The Project Modification form must be used for this purpose. Changes that significantly alter the scope of intention of the project will not be approved. You may be required to return all or a portion of your grant money to the IAC.

## **Final Grant Report**

All American Masterpieces recipients must submit a completed Final Grant Report by May 30, 2008 even though the grant year does not end until June 30, 2008. The Final Grant Report form can be located on INGA. It will include: reporting on the activities and programs that were carried out during the second year of the biennium; a complete, detailed financial accounting that indicates how state, local, and/or private funds were expended; and information on the outcomes and results of the project, including statistical information about the numbers of people served and geographic areas served plus a copy of the second letter to an elected official.

## **Second grant payment**

The second and final payment will be for the balance of up to 10 percent and will be made following receipt and approval of the Final Grant Report plus a copy of your second letter to your Indiana elected state official.

## **Records retention**

Grantees must provide access to any books, records, documents and papers pertaining to the grant for purposes of program or financial review by the IAC or its agents. Adequate records need to be maintained to substantiate all financial and program information reported to the IAC for a period of no fewer than three years.

## **Monitoring**

The Indiana Arts Commission will monitor the arts programs and organizational activities funded through this category. You will be advised if your organization has been selected for a random field audit.

## **CONDITIONS AND REQUIREMENTS**

### **Public Manifestation**

There must be a public manifestation of all funded activities within the year they are supported. "Public manifestation" means the project must result in a product or activity that is available to the public. "Available" means activities must be accessible to persons with special needs and open to the audience, participants, or public, either free or by reasonable admission or service charge.

### **Civil Rights**

The Indiana Arts Commission complies with all state and federal laws and regulations concerning civil and human rights and must assure that programs, awards, and employment practices are free of any discrimination based on race, color, national origin, physical disability, religion, gender, or age.

Your signed grant application and Grant Agreement indicates that your organization understands and is in compliance with these laws:

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. 200d) which provides that no person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subject to discrimination under any program or activity receiving federal financial assistance.
- Title VII of the Civil Rights Act of 1964 (42 U.S.C. 200e) as amended by the Equal Opportunity Act of 1972 (Public Law 92-261).
- Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 706) provides that no otherwise qualified handicapped individual in the United States, as defined in the law, shall, solely by reason of his handicap\*, be excluded from participation in, be denied the benefits of, or be subject to discrimination under any program or activity receiving federal assistance. \*The term "handicapped individual" means "any person who (a) has a physical or mental impairment that substantially limits one or more of such person's major life activities, (b) has a record of such an impairment, or (c) is regarded as having such an impairment."
- Americans with Disabilities Act of 1990 which provides for nondiscrimination in public accommodation on the basis of disability.
- Title IX of the Education Amendments of 1972 which provides that no person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving federal assistance.
- The Age Discrimination Act of 1975 which provides for nondiscrimination in federally assisted programs on the basis of age.

### **Drug-free workplace**

The Drug Free Work Place Act of 1988 requires that employees of the grantee not engage in the unlawful manufacture, distribution, dispersion, possession, or use of controlled substances in the grantee's workplace or work site.

### **Fair Labor Standards**

Applicants must follow Fair Labor Standards which provide that all professional performers and related or supporting professional personnel employed on projects or productions that are financed in whole or in part by this grant will be paid, without subsequent deduction or rebate on any account, not less than the minimum compensation as determined by the Secretary of Labor to be the prevailing minimum compensation for people employed in similar activities.

No part of any project or production that is financed in whole or in part under this grant will be performed or engaged in under working conditions that are unsanitary, hazardous, or dangerous to the health and safety of the employees engaged in a project or production. Compliance with the safety and sanitary laws of the state in which the performance or part thereof is to take place shall be prima facie evidence of compliance.

## **American Masterpiece Program FY2008**

**Please type your answers. ALL FIELDS REQUIRED**

**Applicant Legal Name**

**Address Street**

**City** **State** **Zip+4**

**County**

**Telephone**

**FAX**

**Web site address**

**Authorizing Official Name, Title**

**Telephone**

**Email**

**Federal Employer Identification Number**

In the next section you will create a user name for the new INGA system. Once the INGA system is launched you will be able to manage your organization's profile online. If your primary username is unavailable, the secondary username will be used.

**Primary username**

**Secondary username**

**DUNS Number**

Data Universal Numbering System (DUNS). The DUNS number can be obtained from [www.dnb.com/us/duns\\_update](http://www.dnb.com/us/duns_update).

**Legislative Districts:** Based on your street address, enter one legislative district number for each of the government branches listed below. The Indiana Arts Commission is the recipient of funds from the State and Federal government and will use the information below to notify your legislators of the results of all IAC funding decisions. If you do not know your correct district numbers, locate your county voter registration office at [www.vote-smart.org/index.phtml](http://www.vote-smart.org/index.phtml) to find the information based on your ZIP+4. **Do not leave this question blank.**

Indiana House # \_\_\_\_\_ Indiana Senate # \_\_\_\_\_ U.S. Congress # \_\_\_\_\_

**COMPLIANCE STATEMENT** - *The undersigned certifies that s/he (1) is a principal officer of the Applicant with authority to obligate it, and (2) has read the guidelines incorporated herein by reference, and (3) will comply with all guidelines, including federal and state statutes prohibiting discrimination against any person on the basis of race, color, national origin, gender, age, religion, or physical or mental disability. The organization understands that it may not apply for state or federal funding from both the IAC and any Regional Partner Organization in the same fiscal year.*

Signature of Authorizing Official

Date Signed

## A. Applicant Information

**Contact First Name:**

**Contact Last Name:**

Contact Title:

**Contact Phone #:**

Contact Fax #:

**Email:**

**Mission: (Max  
Characters: 500)**

**Project Discipline**

## B. Demographics

	Persons Served	Governing Body	Volunteers	Staff
Race/Ethnicity				
Asian				
Black/African American				
Hispanic/Latino				
American Indian/Alaskan Native				
Native Hawaiian/Pacific Islander				
White				
<b>Total</b>				
Age				
<b>Total Children (under 18)</b>				
<b>Total Seniors (over 65)</b>				
Disability				
<b>Total Persons with Disabilities</b>				

### **C. Proposed Service Area**

#### **List counties served:**

Describe the makeup of the service area. Examples such as a rural, underserved, urban, economic status: (Maximum Characters: 1,900)

#### **What is the primary county served?**

### **D. Proposal Summary**

In the space provided, summarize your American Masterpieces Initiative proposal and how you plan to use the IAC funds requested in this application. These funds may support choral music, dance, musical theatre, or visual arts. Detail the expected benefits and beneficiaries and whether this will be a new activity or an expansion of an existing activity. (Maximum Characters: 1,900)

### **E. Board Roster**

#### **Provide the following information for each board member.**

Salutation:	State:	Staff Member: Y/N	Members' Offices:
First Name:	Zip Code:	Full Time Staff: Y/N	Chair Committee
Middle Name:	County:	Part Time Staff: Y/N	Assignments:
Last Name:	Phone #:	Average Hours:	Years on board:
Place of employment:	EXT:	Resume:	Terms of service:
Title:	Email:	Board Member: Y/N	Executive Committee:
Address:	Chief Paid	RAC Roster: Y/N	Community Service:
Address (2):	Administrative Staff	Current Board Member?	Occupation or Arts
City:	Person: Y/N	Y/N	Interest: (Maximum
		Member Holding	Characters: 600)
		Office: Y/N	



**F. Operating Budget**

Complete the chart below to reflect your proposed budget. Round all figures to the nearest dollar; no decimals. Contact the IAC if you would like a definition of any of the categories.

**- Income**

Income FY 2008 (round to the nearest dollar)	Income
Service Fees, Contracted fees, and Admissions:	
Corporate Contributions/sponsorships:	
Foundation Support:	
Federal Government Support:	
State/Regional Government Support	
Local Government Support:	
Individual Contributions:	
Other Income - Please Specify:	
IAC Request	
In-Kind goods/services:	
Total Income	

**- Expense**

Expenses FY 2008 (round to the nearest dollar)	Expenses	Use of IAC Grant
Employee compensation, benefits and taxes:		
Professional fees and contracted labor:		
Space Rental:		
Travel/Transportation:		
Marketing/Publicity/Promotion:		
Staff Development and Training:		
Supplies:		
Other Expense - Please Specify:		
Total Expenses		

## G. Project Budget

Complete the chart below to reflect your proposed budget. Round all figures to the nearest dollar; no decimals. Contact the IAC if you would like a definition of any of the categories.

### - Income

Proposed Project Income (round to the nearest dollar) FY 2008	Income
Service Fees, Contracted fees, and Admissions:	
Corporate Contributions/sponsorships:	
Foundation Support:	
Federal Government Support:	
State/Regional Government Support	
Local Government Support:	
Individual Contributions:	
Other Income - Please Specify:	
IAC Request	
Total Proposed Cash Income:	
Total in-kind:	
Total Income:	

### - Expense

Expenses FY 2008 (round to the nearest dollar)	Expenses
Employee compensation, benefits and taxes:	
Professional fees and contracted labor:	
Space Rental:	
Travel/Transportation:	
Marketing/Publicity/Promotion:	
Staff Development and Training:	
Project Supplies:	
Other Expense - Please Specify:	
Total Cash Expenses:	
Total In-kind:	
Total Expenses:	

Please select this checkbox if you agree with this statement: ☐

THE APPLICANT: **ASSURES** that all arts programs, services, and activities made possible with Indiana Arts Commission funding and all facilities in which such programs, services, and activities are held (whether owned, leased, or donated to the Applicant) will be accessible to people with special needs, in accordance with Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990 OR will provide readily achievable reasonable accommodation as warranted.

**ASSURES** that this warranty is based on: (check all applicable)  
(at least one item of the following four must be selected)

☐ Independent accessibility assessment,

Completed by:

Title:

Date:

☐ Applicant self-assessment,

Completed by:

Title:

Date:

☐ Recommendations from a citizen advisory committee, composed of persons with disabilities.

☐ Other (specify):

☐ **ASSURES** that materials supporting this statement are maintained on file and are available for review.

Note: a sample accessibility self-assessment checklist is provided for your information on IAC website

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**OUR ONLINE GRANT SYSTEM, INDIANA GRANTS**  
**(INGA) ON OUR WEBSITE**



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## **American Masterpieces**

Complete application at:  
<http://www.in.gov/arts> -Apply  
for & Manage Your Grants-  
INGA website

**Grant Period July**  
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## **ABOUT THE AMERICAN MASTERPIECE GRANT PROGRAM**

### **Program description**

This program was developed to introduce Americans to the best of their cultural and artistic legacy, through touring, local presentations, and arts education programs across all art forms that will reach all the American people. These activities need to convey the significance of American art and the activity needs to be historically and culturally significant.

### **Grant amount**

The American Masterpiece funds are approved for projects between July 1, 2008 and June 30, 2009. Applicants may request up to 50 percent of the total cost of the project.

### **Application deadline**

After you submit your electronic application, you will need to print a hard copy, sign it and submit to the to the Indiana Arts Commission office by 4:30 p.m. EST Friday, April 4, 2008..

### **Grant period**

American Masterpiece grants will be awarded for one year for projects between July 1, 2008 and June 30, 2009.

### **Match requirement**

American Masterpiece applicants must match every dollar provided by the Indiana Arts Commission with one dollar of the organization's own funds. At least 50 percent of the match must be cash.

All applicants in this category must talk with Bobbie Garver on staff to confirm the organization's project meets the criteria for this category. Ms. Garver will contact you after the IAC reviews the Notice of Intent to Apply form, or you can contact the IAC at 317/232-1283 or bgarver@iac.in.gov.

### **Who may apply?**

All applicant organizations must meet the following eligibility requirements in order to apply.

1. Must be a private tax-exempt nonprofit organization or a public entity.
2. Nonprofit organizations must be incorporated in the state of Indiana at the time of application and have received recognition of tax-exempt status from the Internal Revenue Service (IRS).
3. Must be in good standing with the IAC and in compliance with all IAC requirements.
4. Must be Indiana-based and have an Indiana address. Nonprofit corporations that are based in another state must be registered in Indiana as a Foreign Corporation; must have an Indiana address, and must provide all IAC-funded arts activities in Indiana.
5. Must have arts programming and/or service as its primary mission;

### **Program Restrictions**

IAC-funding cannot be used for the following expenses:

1. cash reserves; deficit reduction, or deficit elimination;
2. events in private dwelling places or other locations not open to the general public;
3. consumable supplies and materials not directly related to the project;
4. capital acquisitions (purchase of artwork, etc.); capital expenditures; restoration, or new construction of buildings;
5. costs of receptions, food, or beverages;
6. travel outside the United States;
7. indirect costs or underwriting for ongoing residencies or curricular programs in degree-granting colleges and universities;
8. activities not associated with arts programs and services;
9. projects to be delivered outside the state of Indiana;
10. project expenses outside the state fiscal year and grant period (July 1-June 30); and
11. activities that are solely for the purpose of fundraising, private functions, religious services, lobbying activities, or any non-public activity.

## **HOW TO COMPLETE AND SUBMIT AN APPLICATION**

### **Getting started**

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### **How to apply**

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The Grant Agreement is your official contract with the Indiana Arts Commission. Read this document carefully as you will be responsible for meeting all the terms and conditions it contains. The Grant Agreement must be signed by the board chair, president, or executive director and returned to the IAC. Your signed Grant Agreement will be reviewed by three other state agencies: The Indiana Department of Administration, the Budget Agency, and the Office of the Attorney General. This is standard procedure and usually takes anywhere from one to two months to complete. When all state official signatures have been affixed to the document, a copy of the fully executed agreement will be sent to you. The original is kept on file at the Indiana Arts Commission. The IAC will not recognize any contractual obligation to an organization without a fully executed copy of the Grant Agreement on file.

## **Changes to Project**

The Project Modification form is to be used to notify the Indiana Arts Commission about any changes to your funded project. All organizations not receiving full funding are required to complete this form at the time of grant notification, and also whenever they are aware of any significant changes to the approved budget or scope of the project. This includes changes to the who, what, where, when, why or how. Project Modification form must be returned to the IAC and approved before the Grant Agreement is sent to the Department of Administration (see above). Grantees will be held accountable for delivering the type and level of service approved in this report, not the original application. The board chair, president, or executive director must sign this form.

## **First grant payment**

The first payment of your grant will be for 90 percent of the grant. The payment will be deposited into your account after the Grant Agreement has been approved by all three state agencies and the Indiana Arts Commission received a copy of the first letter to the elected official. In general, it takes two months from the time you submit your correctly completed Grant Agreement until 90 percent of your annual grant is deposited into your account. We will do everything we can to keep this amount of time as short as possible.

## **Project changes and modifications**

During the period of time covered by the Grant Agreement, you must give the IAC prior written notice of any changes that may affect the funded project, such as changes in budget, personnel, dates, scope of activities, etc. The Project Modification form must be used for this purpose. Changes that significantly alter the scope of intention of the project will not be approved. You may be required to return all or a portion of your grant money to the IAC.

## **Final Grant Report**

All American Masterpieces recipients must submit a completed Final Grant Report by May 30, 2008 even though the grant year does not end until June 30, 2008. The Final Grant Report form can be located on INGA. It will include: reporting on the activities and programs that were carried out during the second year of the biennium; a complete, detailed financial accounting that indicates how state, local, and/or private funds were expended; and information on the outcomes and results of the project, including statistical information about the numbers of people served and geographic areas served plus a copy of the second letter to an elected official.

## **Second grant payment**

The second and final payment will be for the balance of up to 10 percent and will be made following receipt and approval of the Final Grant Report plus a copy of your second letter to your Indiana elected state official.

## **Records retention**

Grantees must provide access to any books, records, documents and papers pertaining to the grant for purposes of program or financial review by the IAC or its agents. Adequate records need to be maintained to substantiate all financial and program information reported to the IAC for a period of no fewer than three years.

## **Monitoring**

The Indiana Arts Commission will monitor the arts programs and organizational activities funded through this category. You will be advised if your organization has been selected for a random field audit.



## **CONDITIONS AND REQUIREMENTS**

### **Public Manifestation**

There must be a public manifestation of all funded activities within the year they are supported. "Public manifestation" means the project must result in a product or activity that is available to the public. "Available" means activities must be accessible to persons with special needs and open to the audience, participants, or public, either free or by reasonable admission or service charge.

### **Good Standing**

The Indiana State Board of Accounts requires any entity that receives state funding to complete an E-1 form. The form can be found at the Indiana State Board of Accounts website or at <http://www.in.gov/sboa/publications/manuals/forme1/>.

### **Civil Rights**

The Indiana Arts Commission complies with all state and federal laws and regulations concerning civil and human rights and must assure that programs, awards, and employment practices are free of any discrimination based on race, color, national origin, physical disability, religion, gender, or age.

Your signed grant application and Grant Agreement indicates that your organization understands and is in compliance with these laws:

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. 200d) which provides that no person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subject to discrimination under any program or activity receiving federal financial assistance.
- Title VII of the Civil Rights Act of 1964 (42 U.S.C. 200e) as amended by the Equal Opportunity Act of 1972 (Public Law 92-261).
- Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 706) provides that no otherwise qualified handicapped individual in the United States, as defined in the law, shall, solely by reason of his handicap\*, be excluded from participation in, be denied the benefits of, or be subject to discrimination under any program or activity receiving federal assistance. \*The term "handicapped individual" means "any person who (a) has a physical or mental impairment that substantially limits one or more of such person's major life activities, (b) has a record of such an impairment, or (c) is regarded as having such an impairment."
- Americans with Disabilities Act of 1990 which provides for nondiscrimination in public accommodation on the basis of disability.
- Title IX of the Education Amendments of 1972 which provides that no person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving federal assistance.
- The Age Discrimination Act of 1975 which provides for nondiscrimination in federally assisted programs on the basis of age.

### **Drug-free workplace**

The Drug Free Work Place Act of 1988 requires that employees of the grantee not engage in the unlawful manufacture, distribution, dispersion, possession, or use of controlled substances in the grantee's workplace or work site.

### **Fair Labor Standards**

Applicants must follow Fair Labor Standards which provide that all professional performers and related or supporting professional personnel employed on projects or productions that are financed in whole or in part by this grant will be paid, without subsequent deduction or rebate on any account, not less than the minimum compensation as determined by the Secretary of Labor to be the prevailing minimum compensation for people employed in similar activities.

No part of any project or production that is financed in whole or in part under this grant will be performed or engaged in under working conditions that are unsanitary, hazardous, or dangerous to the health and safety of the employees engaged in a project or production. Compliance with the safety and sanitary laws of the state in which the performance or part thereof is to take place shall be prima facie evidence of compliance.



Indiana Arts Commission  
150 W. Market Street, Suite 618  
Indianapolis, IN 46204  
317-232-1268 • 317-233-3001 TTY  
grantsprograms@iac.in.gov • www.in.gov/arts

**NOTICE OF INTENT TO APPLY**  
**FY 2009**  
**Grant Program for American Masterpieces**

All organizations intending to apply for FY 2009 funding in the American Masterpiece grant category must submit this notice to the IAC by March 3, 2008 at 4:30 p.m. EST.

*The IAC will consult with all applicants in this category to confirm the organization's eligibility to apply for this category.*

**ORGANIZATION LEGAL NAME:**

**CITY, STATE AND ZIP+4:**

**NAME OF APPLICATION CONTACT PERSON:**

**CONTACT TITLE:**

**CONTACT TELEPHONE** (include area code):

**FAX:**

**E-MAIL:**

Is this the first time the organization will apply in this category: ☐ Yes ☐ No

The above named organization intends to apply for FY 2008 IAC support in the American Masterpiece category.

\_\_\_\_\_  
Authorizing Official

\_\_\_\_\_  
Date

Mail completed form to:  
Indiana Arts Commission  
Attention: Bobbie Garver  
150 W. Market Street, Suite 618  
Indianapolis, IN 46204